



INVITATION FOR THE SALE/DISPOSAL THROUGH PUBLIC BIDDING OF UNSERVICEABLE ICT, OFFICE, TECHNICAL & SCIENTIFIC EQUIPMENT

October 18, 2021

The Philippine Science High School Western Visayas Campus through its Disposal Committee invites interested buyers to bid for the sale of Various Unserviceable Equipment and Waste Materials located at the PSHSWC Grandstand, with a floor price of Thirty Two Thousand and 0/100 (PHP 32,000.00) on November 4, 2021 with details as follows:

Item Name/Description	Floor Price (Minimum Bid Price)	Location
Various Unserviceable Equipment's and Waste Materials	Php 32,000.00	PSHSWVC Grandstand

Schedule of Activities are as follows:

Activity	Date	Time/Venue
Advertisement	October 18, 2021 – October 29, 2021	Admin. Building, PSHSWVC Website, Metropolis Area
Inspection of Unserviceable Property	October 18, 2021 – October 29, 2021	8:00 a.m. – 4:00 p.m. PSHSWVC Grandstand
Submission of Bid Offer	November 4, 2021	1:00 p.m., Disposal Committee, PSHSWVC Multi-Purpose Gymnasium, Bito-on, Jaro, Iloilo City
Opening of Bid Offer	November 4, 2021	1:30 p.m., Disposal Committee, PSHSWVC Multi-Purpose Gymnasium, Bito-on, Jaro, Iloilo City

Interested Buyers are advised to conduct an ocular inspection of the unserviceable properties subject for disposition. Instruction to Buyers is attached as Annex "A" of this invitation. (Available at Supply & Property Office and can be downloaded at PSHSWVC website – <https://wvc.pshs.edu.ph>).

For further inquiries, interested bidders/s may call or contact the Disposal Committee c/o Mrs. Arthess G. Castor (acastor@wvc.pshs.edu.ph) or Mr. Francisco E. Soberano (fsoberano@wvc.pshs.edu.ph) Tel. No. 033-3292011 local 1101 or local 1102.

ARTHESS G. CASTOR
Chairman,
PSHSWVC Disposal Committee



ANNEX "A"

**INSTRUCTIONS TO BIDDERS AND TERMS OF CONDITIONS OF SALE FOR
DISPOSAL THROUGH PUBLIC AUCTION OF UNSERVICEABLE ICT, OFFICE,
TECHNICAL & SCIENTIFIC EQUIPMENT**

1. All sealed bids shall be submitted to the Disposal Committee at 1:00 p.m. PSHSWVC Gymnasium opening of which shall immediately follow at 1:30 p.m. at the PSHSWVC Multi Purpose Gymnasium, Bito-on, Jaro, Iloilo City.

As to COVID-19 protocols:

- a) all Bidders/Representative who will attend the Opening of Sealed Bids are required to submit a Certification that they are not including in the list of COVID-19 Person under monitoring or under investigation from their respective Barangays,
- b) all Sealed Bids will be disinfected during dropping and social distancing shall be implemented during opening of Bids.

The complete set of documents to be submitted shall include the following:

- a) Bid Proposal
 - b) Bidder's Bond equivalent to at least ten percent (10%) of the total value of the offer in the form of cash.
 - c) Unsigned bid proposals shall automatically be rejected during the opening.
2. **Late Bids will not be accepted.**
 3. The bidder with the Highest Proposal shall be considered as the winner. In the event that there are two (2) or more bidders with equal bids, said bidders shall be given the chance to improve/revise their proposal and place it in a sealed envelope. The new proposals will be opened by the Disposal Committee. **The Bid Bonds of the three (3) highest bidder/s shall be returned only after the winning bidder has completed the withdrawal of the awarded properties.**
 4. The winning bidder must effect full payment within three (3) working days from receipt of Notice of Award of Sale. In case the awardee fails to pay the Total Bid Price within the specified period or withdraws after the opening thereof, his Bid Bond shall be forfeited and the second (2nd) highest bidder shall be considered, provided it is equal or higher to the indicated floor price.

Failure of bidding shall be declared if no bids are received on the deadline set and all bidders failed to comply with the Instructions to Bidders and Terms of Condition for Sale of Disposal Through Public Auction of Various Unserviceable Equipment and Waste Materials.

5. Tally Out Sheet and other related documents shall be issued in favour of the winning bidder.



6. Pick-up / Hauling of the awarded property must be made within three (3) working days or earlier after full payment has been made. Failure to pick-up / haul the same within the specified period shall result to forfeiture of the Bidder's Bond.
7. The winning bidder shall be responsible for all the incidental expenses related to the pick-up / hauling of the disposed properties.
8. PSHSWC officials and employees shall not be allowed to participate in the bidding of Unserviceable Property, Plant, Equipment and Materials.

ARTHESS G. CASTOR
Chairman,
PSHSWC Disposal Committee

CONFORME:

Printed Name and Signature of Bidder/Business Name

Printed Name and Signature of the Authorized Representative/Date Signed

Tax Identification Number

Contact Numbers (landline or mobile)

